

Annexure-2

Tariff for Convention Centre

Sl. No.	Convention Room Type	IITH Fraternity		Outside IITH Academia (Excludes GST) (in INR)	Industrial Bookings (Excludes GST) (in INR)	Available Facilities
		Half Day (8:00 AM to 01:00PM or 2:00 PM to 7:00 PM)	Full Day (8:00 AM to 7:00PM)	Full Day (8:00 AM to 7:00PM)	Full Day (8:00 AM to 7:00PM)	
	AUDITORIUMS:					
1	Auditorium -1 500 Capacity (220 seating in bowl + 40 seating in Sofa in bowl+ 30 seating in Sofa in Gallery + 210 seating in Gallery)	₹ 25,000.00	₹ 50,000.00	₹ 75,000.00	₹ 1,00,000.00	Facilities that are being provided: Well-equipped fully air conditioned auditorium with Video Wall, High-end AV facility, WIFI, Auditorium cushioned chairs with individual Power Sockets and side tables, 8 Number s of 2-seater VIP sofas in the front row for the Special Guests, Centre table at Dias, Mic System, Step Lighting of well floor and Gallery. AUDI 1 has both a well and a Gallery. Provision for Video recording space on side flanges. Cushioned wooden chairs on the dias. Live Streaming facility (Chargeble separately) Note 2: For Any Extra Hours Rs.2,000/- Per Hour will be Charged
2	Auditorium - 2 250 Capacity (200 seating + 50 seating in sofa)	₹ 20,000.00	₹ 40,000.00	₹ 60,000.00	₹ 80,000.00	Note 1: AV Facility and Auditorium Chairs, Step Lighting Note 2: For Any Extra Hours Rs.1,500/- Per Hour will be Charged
	SEMINAR ROOMS:					
3	Seminar Room - 1 60 Capacity	₹ 7,500.00	₹ 15,000.00	₹ 25,000.00	₹ 50,000.00	Classroom Setup with 98” Display Unit and AV, Podium, Mikes
4	Seminar Room - 2 100 Capacity	₹ 10,000.00	₹ 20,000.00	₹ 30,000.00	₹ 60,000.00	Classroom Setup with 98” Display Unit, 2 numbers 55” displays at the Back side with the mirror image of the main Display unit and AV, Podium, Mikes
5	Seminar Room - 3 40 Capacity- Round Tables Setup	₹ 5,000.00	₹ 10,000.00	₹ 20,000.00	₹ 40,000.00	Round Tables and Chairs with Writing Pads, 75” Display on Trolley, Podium and Mikes
6	Seminar Room - 4 40 Capacity- Round Tables Setup	₹ 5,000.00	₹ 10,000.00	₹ 20,000.00	₹ 40,000.00	Round Tables and Chairs with Writing Pads, 98” Main Display, Podium and Mikes
7	Seminar Room - 5 100 Capacity	₹ 10,000.00	₹ 20,000.00	₹ 30,000.00	₹ 60,000.00	Classroom Setup with 98” Display Unit, 2 numbers 55” displays at the Back side with the mirror image of the main Display unit and AV, Podium, Mikes
8	Seminar Room - 6 40 Capacity- Round Tables Setup	₹ 5,000.00	₹ 10,000.00	₹ 20,000.00	₹ 40,000.00	Round Tables and Chairs with Writing Pads, 75” Display on Trolley, Podium and Mikes
9	Seminar Room - 7 40 Capacity- Round Tables Setup	₹ 5,000.00	₹ 10,000.00	₹ 20,000.00	₹ 40,000.00	Round Tables and Chairs with Writing Pads, 98” Main Display, Podium and Mikes
10	Seminar Room - 8 40 Capacity- Round Tables Setup	₹ 5,000.00	₹ 10,000.00	₹ 20,000.00	₹ 40,000.00	Round Tables and Chairs with Writing Pads, 75” Display on Trolley, Podium and Mikes
11	Seminar Room - 9 40 Capacity- Round Tables Setup	₹ 5,000.00	₹ 10,000.00	₹ 20,000.00	₹ 40,000.00	Round Tables and Chairs with Writing Pads, 98” Main Display, Podium and Mikes
12	Seminar Room 3 & 4 as Single Room: 80 Capacity- 100 Capacity Round Tables Setup	₹ 10,000.00	₹ 20,000.00	₹ 30,000.00	₹ 60,000.00	Round Tables and Chairs with Writing Pads, 98” Main Display and 75” Display on Trolley, Podium, Mikes
13	Seminar Room 6 & 7 as Single Room: 80 Capacity- 100 Capacity Round Tables Setup	₹ 10,000.00	₹ 20,000.00	₹ 30,000.00	₹ 60,000.00	Round Tables and Chairs with Writing Pads, 98” Main Display and 75” Display on Trolley, Podium, Mikes
14	Seminar Room 8 & 9 as Single Rooms: 80 Capacity- 100 Capacity Round Tables Setup	₹ 10,000.00	₹ 20,000.00	₹ 30,000.00	₹ 60,000.00	Round Tables and Chairs with Writing Pads, 98” Main Display and 75” Display on Trolley, Podium, Mikes
	CONFERENCE ROOMS:					
15	Conference Room - 1 40 Capacity with Audio and Video Conference	₹ 5,000.00	₹ 10,000.00	₹ 20,000.00	₹ 40,000.00	Conference Room Table with Chairs, 98” Professional Display, AV, Mikes, Audio Conference setup

16	Conference Room - 2 40 Capacity with Audio Conferencing only	₹ 5,000.00	₹ 10,000.00	₹ 20,000.00	₹ 40,000.00	Conference Room Table with Chairs, 85” Interactive Display, AV, Mikes, Video and Audio Conference setup
17	Conference Room - 3 30 Capacity with Audio Conferencing only	₹ 5,000.00	₹ 10,000.00	₹ 20,000.00	₹ 40,000.00	Conference Room Table with Chairs, 98” Professional Display, AV, Mikes, Audio Conference setup
18	Conference Room - 4 30 Capacity with Audio Conferencing only	₹ 5,000.00	₹ 10,000.00	₹ 20,000.00	₹ 40,000.00	Conference Room Table with Chairs, 98” Professional Display, AV, Mikes, Audio Conference setup
19	Conference Room - 5 30 Capacity with Audio Conferencing only	₹ 5,000.00	₹ 10,000.00	₹ 20,000.00	₹ 40,000.00	Conference Room Table with Chairs, 98” Professional Display, AV, Mikes, Audio Conference setup
	OTHER FACILITIES :					
20	VIP Lounge	₹ 5,000.00	₹ 10,000.00	₹ 20,000.00	₹ 20,000.00	Sofa and Discussion Tables setup
21	Lobby Area for Installation of Stalls	₹ 15,000.00	₹ 30,000.00	₹ 60,000.00	₹ 80,000.00	-

Note: Booking will be confirmed only upon the receipt of rental charges.

Cancellation Policy for bookings:	
Time Before Event Date	Cancellation Charges
More than 30 days	No Cancellation charges
15-30 days	25% of the Hall charges
Less than 15 days	50% of the Hall Charges
Same day of the event	100% of the Hall Charges

Note:Bookings are not permitted on the same day as the event.

Responsibilities of Requester/Coordinator:

Damages, if any, caused to the facility during any event shall be the responsibility of the Coordinator, and they will be liable for complete recovery.
The use of any type of tape for decorations is strictly prohibited throughout the convention centre.
Banners/Posters are not to be pasted on the walls or stage of the convention centre building. Violations will result in penalties being imposed.

If any event organizers are hired for the purpose of setting up stalls etc., then a caution deposit is to be deposited which is refundable after the event and necessary charges towards the damages caused if any will be deducted from the deposit.